



Giovanni Testaferri

Date of birth: 28/12/1972 | **Nationality:** Italian | **Gender:** Male |
(+39) 3405742860 | giovannitestaferri@gmail.com |
12/A, via Cupa, 06069, Tuoro sul Trasimeno, Italy

● WORK EXPERIENCE

01/01/1999 – 31/08/2001

INSURANCE CLERK – LLOYD ADRIATICO SPA

maintenance of customers' portfolio
Perugia, Italy

01/09/2001 – 31/03/2004

FINANCIAL PROMOTER – BANCA INTESA GROUP (BANCA PRIMAVERA SPA)

maintenance and development of customers' portfolio
Perugia, Italy

01/06/1993 – 31/10/1998

BABYSITTER

Perugia, Italy

03/05/2004 – CURRENT

OFFICE-WORKER – MARGARITELLI SPA

Margaritelli Spa: Ateco code 16.22 wood flooring production
office-worker level AD2 according to CCNL (national agreement) Legno-Arredo
Purchase office manager since 2010
Purchase of raw materials (wood strips, board, lamellas, plywood, finishing, glue, boxes, transport services, etc..)
Management of Chain of Custody and Forest Management Certification
other activities: reporting, budgeting, auditing

Torgiano, Italy

● EDUCATION AND TRAINING

01/09/1986 – 30/06/1991 – Perugia, Italy

HIGH SCHOOL – Liceo Scientifico G. Alessi

Italian, maths, English, Science, history, philosophy, physics
48/60

104/110

● LANGUAGE SKILLS

Mother tongue(s): **ITALIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B2	B2	B2
FRENCH	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

Microsoft Excel | Microsoft Powerpoint | Microsoft Word | Google Drive | Google Docs | Skype | LinkedIn | Microsoft Office

● ORGANISATIONAL SKILLS

Organisational skills

very good organisational skills gained through the current work and through specific trainings organized by the current employer (lean production, supply chain and middle management, coaching);
 very good team-leading skills gained through the experience like boy-scout (12 years during my youth) and through the current work (I'm managing the purchase office's team and I'm taking care of the management of a private forest owned by my employer, this forest is certified according to the main world standard of sustainable forest management)

● COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

good communication skills through my work experience as purchase manager, mainly through all my travels all over the world.

● JOB-RELATED SKILLS

Job-related skills

good experience in quality control processes and auditing activities (training on ISO 19011)

● **OTHER SKILLS**

Other skills

I'm passionate reader (30 books per year at least)
I love walking